

INSTRUCTION

**Parent/Guardian and Student Request for REMOVAL of Graduation Credit
For Course(s) Completed in the Seventh or Eighth Grade**

Seventh and eighth grade students who successfully complete a high school class with high school students and students who request graduation credit for classes designated by the Pasco School District Board of Directors as equivalent to high school courses will have their high school credit automatically added to their high school transcript.

For a parent/guardian and student who wish to remove these courses and credits from the student's high school transcript, the below form must be submitted to the counseling off of the student's high school for processing. This form must be received by the end of the student's 10th grade year.

Parent/guardian and student signatures are required.

Student Name _____ Birthdate _____
(print name)

Address _____

Home Phone _____ Proposed graduation date _____

I wish to REMOVE credit for

Student Signature _____

Date _____

I request and give consent for my student to REMOVE credit for the above course(s). I understand that once a course is removed from the transcript, the course and grade may not be re-added to the student's transcript at a later date.

Parent/Guardian Signature _____

Date _____

FOR OFFICE USE ONLY

School _____

Principal _____

Principal Signature _____

Date _____