

INSTRUCTION

Promotion/Retention

Kindergarten through Grade 7

Prior to the end of the third quarter, the teacher will confer with the principal regarding any student who should be considered for retention. Parent(s) or guardian(s) shall be invited to meet with the principal and teacher. Information will be presented to explain the student's progress to date. Parent(s) or guardian(s) will be advised on how they might assist the student during the balance of the school year.

At least two (2) weeks prior to the end of the school year, the parent(s) or guardian(s), principal and teacher will again meet to review the latest progress and determine if the student's need would be best served by promotion or retention:

1. If the parent(s) or guardian(s) wishes the student to be retained, written permission of the parent(s) or guardian(s) is required; otherwise, the student will be promoted.
2. No student may be recommended for retention who has already been retained once in his school career, or is already chronologically one or more years older than other students at his or her grade level.

Grade 8

The following procedure shall apply to eighth grade promotion for the 2001-02 school year:

Notification process

1. Parent(s) or guardian(s) of students not meeting eighth grade promotion criteria will be notified by mail.
2. At the end of the first semester, students not meeting eighth grade promotion criteria will be placed on an individual academic plan (IAP).
3. An ongoing progress report system will be implemented with parent(s) or guardian(s) and students.
4. The building team will make the final recommendation, based on the student's progress on the individual academic plan (IAP).
5. The promotion/retention decision will be made by May 31.

Promotion criteria

GPA	1.5 or greater in core areas (language arts, reading, math, social studies, and science)
On-Level	ITBS spring 2002 results of 45 percent NPR for reading and 35 percent NPR for math (for students on individual academic plans)
Attendance	The student must have been in attendance 88 percent of the school days. For the 2001-02 school year, the time frame is November 6 through May 31. A student should have been in school for 127 days for the 2001-02 school year.