

PERSONNEL

Payroll Deductions

The district shall make payroll deductions for employees as required by law, such as Federal Income Tax, Federal Income Contribution Act, Washington Retirement Systems, industrial insurance and absence not covered by authorized leave.

Direct deposit of salary or wages, or deductions for voluntary contributions shall be made subject to approval by the superintendent or designee and with signed employee authorization. Deductions for voluntary contributions may include the following: medical and/or life insurance, salary insurance, union trust plans, tax-sheltered or tax deferred annuities, association or union dues, United Way, and duly-registered political action committee contributions.

Legal References:	RCW 28A.400.250	Tax-deferred annuities
	RCW 41.04.020	Public employees – Payroll deductions authorized
	RCW 41.04.240	Direct deposit of salaries into financial institutions authorized
	RCW 41.04.230	Payroll deductions authorized
	RCW 41.50.770	Deferred Compensation plans

Adoption Date: January 22, 2008