

PERSONNEL

Retirement Programs

Listed below are the district's procedures in calculation of either a certificated or classified employees entitlements paid with their final payroll warrant.

1. Conditions affecting final payroll warrant:
 - a. If final work day is the 1st – 14th, vacation entitlements will be paid at the end of the month.
 - b. If final work day is the 15th – 31st, vacation entitlements are deferred one month.
 - c. Medical benefits cease with termination or retirement.
 - d. Vacation buy-out is limited to two years entitlement with a maximum of 30 days applied to retirement credit. Payment shall be consistent with the law and shall not cause the district financial penalty.
 - e. All leave benefits are calculated on annual pro-rata.
 - f. Wages are calculated for tax deductions on a percentage rate.
 - g. Retirement with early pay in June will not affect sick leave cashout.