

# Pasco School District Exemption Request Form

School Year: 20\_\_\_\_ - 20\_\_\_\_

Is this a Renewal Request:  YES  NO

Student Name	Grade	Student ID #

## Parent/Guardian Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home/Cell/Work): \_\_\_\_\_

Is Parent/Guardian a PSD Employee?  YES  NO

If yes, Work Location: \_\_\_\_\_

## Daycare Information, if applicable:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## Transportation:

Method of transporting student to/from school will be: \_\_\_\_\_

## Reason for Transfer:

\_\_\_\_\_ Babysitter / Childcare                      \_\_\_\_\_ Administrative Transfer

\_\_\_\_\_ Other, Please explain: \_\_\_\_\_

**District Use Only:**  
[Date Stamp]

Approved?  YES  NO

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Notification (initial): \_\_\_\_\_

**Program Needs – Check any that apply:**

Project Spectrum: \_\_\_\_\_

Special Education: \_\_\_\_\_

Special Programs: \_\_\_\_\_

**Please Note:** It is the parent's responsibility to provide transportation for parent requested transfers to an out-of-attendance area school unless established routes are in place. If it becomes necessary to transfer students to ease overcrowding, students from out-of-attendance-area schools will be the first ones considered.

The application for transfer out of your attendance area brings with it certain responsibilities. Good attendance habits play a large part in the student's learning achievement. It is the parent's responsibility to make sure the student is getting to school every day, on time. When the student is ill or there is a family emergency, it is the parent's responsibility to inform the school immediately of the situation. Excessive absences, tardiness, and/or discipline issues may render this transfer request null and void and the student may be returned to their boundary area school. Your signature below indicates you understand your responsibilities regarding transportation and attendance.

Attendance Area School _____ Approved [ <input type="checkbox"/> ] Denied [ <input type="checkbox"/> ]	Requested School _____ Approved [ <input type="checkbox"/> ] Denied [ <input type="checkbox"/> ]
X _____ Principal Signature                      Date	X _____ Principal Signature                      Date

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_