



## Attention Instructional Paraeducators

### Fundamental Course of Study Trainings for 2022-2023

**\*General Paraeducator Certificate Information- for paras who have completed the FCS**

The Washington State Legislature requires all Instructional Paraeducators to complete 28 hours of the Fundamental Course of Study during the 2022-2023 school year. The Fundamental Course of Study is a requirement for employment. Throughout the school year, Pasco School District, along with an ESD 123 partnership, will offer several opportunities for you to complete the 28 required hours. **Once you have completed these courses, you do not need to take them again. Repeated courses will not be reimbursed.**

The courses offered this year:

- FCS01: Introduction to cultural identity and diversity- 4 hours
- FCS02: Methods of educational and instructional support- 4 hours
- FCS03: Technology Basics- 2 hours
- FCS04: Using and Collecting Data- 1 hour
- FCS05: District Orientation of Roles and Responsibilities- 3 hours
- FCS06: Equity- 3 hours
- FCS07: Behavior Management Strategies- 2 hours
- FCS08: Child and Adolescent Development- 2 hours
- FCS09: Emergency and Health Safety- 1 hour **See below for Vector Courses that count for this.**
- FCS10: Positive and safe learning environment- 3 hours
- FCS11: Communication Basics- 2 hours
- FCS12: Communication Challenges- 1 hour

Extra duty pay is available for any off contracted work time hours, up to 28 hours per year. You need to keep track of your courses and submit a transcript from Employee Online or LearnPSD through LaserFiche for compensation when all 14 hours are completed. When you have completed all 12 of these courses, you will need to submit a completed Clock Hour form to Mary Ann Garza in Employee Services for approval and then upload to the OSPI website. For more detailed information, go to <https://www.psd1.org/Page/13098>.

Date/Time	Course	FCS Hours	Location
December 6 2:00-5:00	FCS10: Positive and Safe Learning Environment	3	Booth, Juniper Rooms A and B
December 7 2:00-5:00	FCS06: Equity	3	Booth, Juniper Rooms A and B
December 8 2:00-4:00	FCS08: Child and Adolescent Development	2	Booth, Juniper Rooms A and B
December 8 4:15-7:15	FCS05: District Roles and Responsibilities	3	Zoom- you will need a laptop to participate
December 9 2:00-4:00	FCS07: Behavior Management Strategies	2	Booth, Juniper Rooms A and B



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<b>Date/Time</b>	<b>Course</b>	<b>FCS Hours</b>	<b>Location</b>
December 14 3:30-6:30	FCS:05: District Roles and Responsibilities	3	Zoom- you will need a laptop to participate
January 18 2:15-5:15	FCS03: Technology Basics 2 hrs and FCS04 Using and Collecting Data 1 hr	2 1	Zoom- you will need a laptop to participate
January 18 3:00-5:00	FCS11: Communication Basics	2	Booth, Board Room
February 15 3:00-5:00	FCS08: Child and Adolescent Development	2	Booth, Board Room
February 15 2:15-5:15	FCS03: Technology Basics 2 hrs and FCS04 Using and Collecting Data 1 hr	2 1	Zoom- you will need a laptop to participate
February 27 4:30-7:30	FCS05: District Roles and Responsibilities	3	Zoom- you will need a laptop to participate
March 9 8:00-12:00	FCS02: Methods of Educational Instruction	4	Booth, Juniper Rooms A and B
March 9 12:30-3:30	FCS10: Positive and Safe Learning Environment	3	Booth, Juniper Rooms A and B
March 10 8:00-12:00	FCS01: Cultural Identity and Diversity	4	Booth, Juniper Rooms A and B
March 10 12:30-2:30	FCS11: Communication Basics	2	Booth, Staff Training Room
March 10 2:30-3:30	FCS12: Communication Challenges	1	Booth, Staff Training Room
March 21 2:00-5:00	FCS10: Positive and Safe Learning Environment	3	Booth, Juniper Rooms A and B
March 22 2:00-5:00	FCS06: Equity	3	Booth, Juniper Rooms A and B
March 22 2:00-4:00	FCS03: Technology Basics 2 hrs and FCS04 Using and Collecting Data 1 hr	2 1	Zoom- you will need a laptop to participate
March 23 2:00-4:00	FCS07: Behavior Management Strategies	2	Booth, Staff Training Room
March 24 2:00-4:00	FCS11: Communication Basics	2	Booth, Juniper Rooms A and B



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<b>Date/Time</b>	<b>Course</b>	<b>FCS Hours</b>	<b>Location</b>
March 24 4:00-5:00	FCS12: Communication Challenges	1	Booth, Juniper Rooms A and B
April 19 3:00-5:00	FCS08: Child and Adolescent Development	2	Booth, Staff Training Room
April 19 3:00-5:00	FCS03: Technology Basics 2 hrs and FCS04 Using and Collecting Data 1 hr	2 1	Zoom- you will need a laptop to participate
May 17 3:00-4:00	FCS12: Communication Challenges	1	Booth, Staff Training Room
June 14 8:00-10:00	FCS07: Behavior Management Strategies	2	Booth, Juniper Rooms A and B
June 14 10:15-12:15	FCS08: Child and Adolescent Development	2	Booth, Juniper Rooms A and B
June 15 8:00-12:00	FCS02: Methods of Educational Instruction	4	Booth, Staff Training Room
June 15 12:30-2:30	FCS11: Communication Basics	2	Booth, Juniper Rooms A and B
June 15 2:30-3:30	FCS12: Communication Challenges	1	Booth, Juniper Rooms A and B
June 16 8:00-12:00	FCS01: Cultural Identity and Diversity	4	Booth, Juniper Rooms A and B
June 16 12:30-3:30	FCS10: Positive and Safe Learning Environment	3	Booth, Staff Training Room



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#### **FCS09 Emergency and Health Safety**

Vector can meet the unit (FCS09) titled “Emergency and Health Safety”, which is one hour of training. The corresponding Safe School units to complete are:

- Sexual Misconduct Staff to Student,
- Child Abuse,
- Discrimination Awareness in the Workplace,
- Bloodborne Pathogen Exposure Prevention,
- Health Emergencies: Asthma Awareness,
- Health Emergencies: Life-Threatening Allergies.

Once you have completed this course be sure to download the certificates of completion. Upload them along with your transcript into Laserfiche when you are ready to submit for 14 hours of pay.

#### **\*GPC Course information**

If you have completed the 28 hours of FCS courses, you need to begin taking 14 hours towards your General Paraeducator Certificate (GPC).

- Sign up for courses on LearnPSD that interest you and are open to anyone
- Attend building Wednesday early release trainings
- Keep track of your courses and submit a transcript from Employee Online or LearnPSD through LaserFiche for compensation when all 14 hours are complete.

To Register for courses:

1. Go to LEARNPSD- you must first sign in, at the top right corner of the PSD homepage, using your PSD e-mail username (without the “@psd1.org” portion) and password. For log-in assistance, please call x6710.
2. Under the Employees tab in the channel bar, click on Professional Development Calendar.
3. Locate the date/training you are registering for and click on it to sign up. This will open another box with workshop information.
4. At the bottom, click on the register/enroll button, answer all questions, and then click on register now.

Please contact Lisa Rude at [lrude@psd1.org](mailto:lrude@psd1.org) if you have any questions.



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